NOTIFICATION OF
CHANGE OF PARTICULARS / ANNUAL UPDATE

SECTION A: TYPE OF CHANGE REQUEST

Please tick the applicable selection to indicate the type of amendment that is being requested.

<table>
<thead>
<tr>
<th>Type of Change Request</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Update</td>
<td>Proof of Payment of Annual Fees</td>
</tr>
<tr>
<td>Change of Enterprise name</td>
<td>Updated Company Registration Document</td>
</tr>
<tr>
<td>Change of Address / Contact Information</td>
<td>Confirmation of the updated details on a letterhead of the Enterprise</td>
</tr>
<tr>
<td>Change of Banking Details</td>
<td>Copy of cancelled cheque OR Confirmation of the banking details on a letterhead of the Enterprise</td>
</tr>
<tr>
<td>Change of Ownership</td>
<td>Updated Company Registration Document AND Originally certified Identity Document for additional principal members</td>
</tr>
</tbody>
</table>

SECTION B i. PARTICULARS OF THE ENTERPRISE (COMPULSORY)

CRS Number ___________________ Type of Enterprise ___________________
Legal Name of Enterprise ___________________
Trading Name of Enterprise ___________________
Company Registration number or Sole traders’ ID number __________ __________ __________ __________ __________ __________ __________ __________

SECTION B ii. CONTACT INFORMATION

Name of Contact Person ___________________ Designation ___________________
Telephone Number ___________________ Fax Number ___________________
Email Address ___________________ Cell Number __________ __________ __________ __________ __________ __________ __________

Is this the same Contact Person as is currently indicated on the cidb Database? Yes No
If ‘no’ then this may be amended with the approval of a principal member.

Principal Member’s Name ___________________
Principal Members’ signature ___________________
Principal Members’ contact number __________ __________ __________ __________ __________ __________ __________

FOR OFFICE USE ONLY

Provincial Offices
Name ___________________ Date ___________________
Signature ___________________

Registrations Capturer
Name ___________________ Date ___________________
Signature ___________________
NOTIFICATION OF CHANGE OF PARTICULARS / ANNUAL UPDATE

SECTION C: CHANGE OF COMPANY NAME

Current Legal Name of Enterprise

Current Trading Name of Enterprise

New Legal Name of Enterprise

SECTION D: COMPANY ADDRESS INFORMATION

Head Office

Head Office

Physical Address

Postal Address

Code

Code

Province

Province

Telephone Number

Facsimile Number

SECTION E: PRINCIPALS AND OWNERSHIP / INTEREST

Please provide an updated list of ALL active principal members of the Enterprise.

Please indicate that you are “BLACK” if you are either Indian or Coloured.

(This information is used to determine the Previously disadvantaged status of the Enterprise.)

<table>
<thead>
<tr>
<th>Initials and Surname</th>
<th>Identity Number</th>
<th>RSA Citizen</th>
<th>Black</th>
<th>Gender</th>
<th>% of work time devoted to this enterprise</th>
<th>% of shares of interest held</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td>M</td>
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</tbody>
</table>

Attach updated company registration document and any new principals identity documents.

SECTION F: ENTERPRISE BANKING DETAILS

Account Holder

Branch Code

Bank Name

Account Type

Branch Name

Account Number

Attach updated company registration document and any new principals identity documents.
NOTIFICATION OF CHANGE OF PARTICULARS / ANNUAL UPDATE

SECTION G: DECLARATION BY CONTRACTOR

I, the undersigned, hereby: declare that:
- I am duly authorised to sign this application on behalf of the enterprise;
- The information furnished in support of this application, is true and correct in every respect;
- I will provide the cidb with any additional information that may be required;

authorise:
- The cidb to verify the information supplied in this form;
- The cidb to publicity display my contractor grading designation.

Enterprise Name ___________________________ Designation ___________________________
Print Name ________________________________ Date ________________________________
Signature __________________________________________________________________________