



QUICK GUIDE TO REGISTRATION OF PROJECTS

GUIDELINES FOR REGISTERING PROJECTS

Why register projects with the cidb?

In terms of Act No 38 of 2000 the Construction Industry Development Board (CIDB), must establish a Register of Projects which gathers information on the value, nature and distribution of projects. The register should also provide the basis for the best practice project assessment scheme, to promote the performance of public and private sector clients in the development of the construction industry.

Advertising tenders and registering projects

Clients who need to advertise their tenders can do so on the cidb website by using **i-Tender**.

i-Tender is an electronic national information service which is linked to the Register of Projects to enable clients to:

- Advertise tenders on the cidb website which automatically alerts contractors who are registered with the cidb via e-mail and sms.
- To easily comply with legislative requirements
- Facilitates exchange of information between clients and contractors.

The service enables public sector clients to log tender adverts on the cidb website, stating information such as the type of construction work to be performed, the relevant contractor grading required, the location of the project as well as the closing date of the tender.

i-Tender is provided by the cidb to link supply and demand for the benefit of contractors and clients and to also facilitate construction procurement, client delivery and contractor development.

The clients must within one month of the award of the project register it on the Register of Projects.

How should I register projects?

Registration forms can be downloaded from the website www.cidb.org.za

Clients who need to register their projects need to apply to cidb for authorized access to the on-line employer registration.

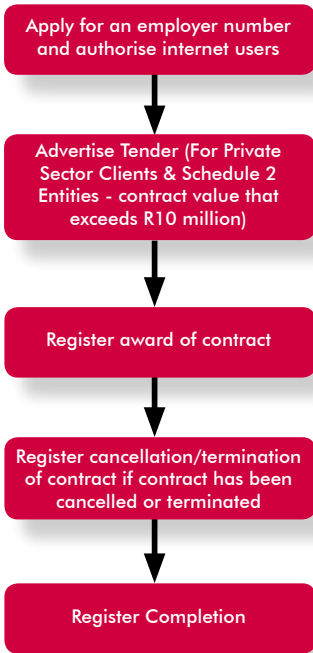
Registering of projects is mandatory for:

Public Sector Clients –
contract value that
exceeds
R200 000

Private Sector Clients &
Schedule 2 Entities –
contract value that
exceeds
R10 million

To register projects clients must log onto the cidb website and supply the following information:

- Contract details
- Contract value
- Contractor who has been awarded the tender
- The contractor's cidb registration number (not mandatory for private sector)
- Contract period



The specialised and risk-associated nature of construction places an onus on the public sector client to continuously improve its procurement and delivery management in a manner that promotes efficiency, value for money, transformation and the sustainable development of the construction industry.

Benefits of registering projects

- In time clients can access information about track records and the performance history of contractors and this helps them select the best performers.
- Register of projects enables clients to target the right contractors with the right skills.
- Save time, resources and effort by standardizing contract and tender documents to those prescribed by the cidb.
- Compliance with the cidb prescripts helps clients to comply with other supporting legislation.



Registration of projects provides the development framework to achieve superior performance, enhanced efficiency, improved delivery and compliance to cidb prescripts

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Roads and Public Works
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